

Below are set out the steps to follow to obtain your very own "Plano Catastral " (Cadastral Plan) that shows details of properties including a plan of the plot layout and the house situation (for houses) and in the cases of apartments, the details show m2 of all the land and all the constructed areas (not individual apartment areas!).

Please note as follows:

Web site: www.sedecatastro.gob.es The MAP of SPAIN appears - if a small window appears with an orange bar and text in black, it is just giving information, so press "aceptar". Click on "the area in which you live" on the MAP of Spain. The page appears which says "Buscador de Inmuebles" (in English, 'Searcher for properties').

Fill in the *REFERENCIA CATASTRAL* with details contained in your (full*) rates receipt then look below and click on "DATOS". The screen will open up a page showing written details in the middle of the screen. On the left hand side there is a menu with three sections in grey - Click on "*Consulta Descriptiva & Gráfica*" and the screen will then provide you with more details as follows:

On right hand side you will see the plan/shape of your land in green with your house marked and any exterior constructions, i.e. pool, garage etc. and, in principle, the green shaded area should show the correct shape of your land with the correct boundaries.

On the left hand side, in the top section CHECK your address is correct, and in the middle section, you can check details of construction size in m2 ("*Superficie construido*") and your plot size in m2 ("*superficie gráfica de parcela*"). Compare the details with those in your Deeds (*Escritura*).

Going back to the menu with three sections in grey - if you click on "*Cartografía*" - you will obtain a different sort of plan with a layout of where your house is situated and you can "reduce it" or "amplify it" (with the "+" or the "-") and this can be useful to use as a location map for you and to also check street names in the area.

Print out and keep on file for future reference.

- The full Rates Receipt is obtained by the other "steps to follow . . . How to obtain a duplicate Rates Receipt" as usually the bank receipts do NOT contain the full *REFERENCIA CATASTRAL* only the "*localizador*" (locator) number.