

WEB SITE – [www.suma.es](http://www.suma.es)

Open web site – click on ENGLISH (top right hand side)

Various boxes appear and first one is: TAXPAYERS.

Click on this box and a menu drops down which includes:

“Get your tax bill copy”.

Click on this item and a window opens showing three choices, one, online, one by telephone and one by visiting SUMA.

### **Online:**

Obtain a tax bill or payment receipt

This page describes how to obtain a tax bill or a receipt after the payment.

You can get your tax bill or payment receipt on our website by selecting one of the following methods:

- [With the unique tax reference -n fijo \(only during payment period\)](#)
- [With the secure code CSV \(Secure Verification Code\)](#)
- [At Suma online office \(with a digital identification\)](#)

CLICK ON the first one, marked in red by SB: “With the unique tax reference – número fijo....

Page appears in Spanish – Add your N.I.E. to first box and in second box:

### **For Car Road Tax:**

Add your Registration plate if you wish to obtain duplicate Car Road Tax receipt and press “ENVIAR”, details appear below.

If you press on the “magnifying glass” on the right, full details of receipt appear below.

### **For Duplicate Rates Receipt:**

Add your “número fijo” (fixed number) if you wish to obtain RATES receipt. This number is to be found within an existing Rates Receipt or Notification from SUMA, usually on the left hand side, under the AYUNTAMIENTO de XXX, then there is the NIF (usually the same as the NIE) and then the “Número Fijo”

From the details on the SUMA page, it seems (from what I read) that one can only obtain these details when it is the “voluntary period of time for payment”, i.e. for Rubbish Collection fees, (usually April time) and Rates (usually September time).